Report to County Services Committee of Lee County Board
February 14, 2023 | 9:00 AM

1) **RECENT DEVELOPMENTS**
   a) **Reagan Mass Transit District**
      (1) The Resolution creating the Reagan Mass Transit District has been approved by both County Boards, along with a Memorandum of Understanding (MOU) to provide additional details of the MTD framework.
      (2) Both Counties have also approved appointments to the RMTD Governing Board. The five (5) member Governing Board will hold their first meeting (organizing meeting) likely in March.
      (3) The initial paperwork associated with registering the RMTD with the Secretary of State was mailed to the state last week. Awaiting word back from SOS.
      (4) The next steps in the process will include completion of the necessary paperwork to formalize the district as a recognized government entity (i.e., by-laws, EIN#, UEI, etc.)

   b) **Budget Development for FY 2024 (July 1, 2023 – June 30, 2024)**
      (1) IDOT has released budget forms for State Fiscal Year 2024
      (2) Application deadline is April 1, 2023
      (3) IDOT plans to have executed contracts out by no later than July 1, 2023
      (4) Contractual amounts for FY 2024:
         (a) 5311 Contract: $282,700 *
         (b) 5311F Contract (I-88): $1,100,000 *
         (c) 5311F Contract (I-39): $929,606 *
         (d) DOAP Contract: $1,555,840
         * These are being combined into a single contract by IDOT

   c) **Rides provided during January, 2023**
      (1) # OF RIDES: 6,525
      (2) SERVICE HOURS: 1,964
      (3) MILES OF SERVICE: 52,502
      (4) FUEL COST: $22,418.42

   d) **1,250 rides week of January 30, 2023 compared to 1,069 one year ago**
      (1) 17.0% increase from one year ago

   e) **Electric Vehicles and EV Infrastructure**
      (1) A secondary opportunity for EV vehicles and infrastructure (charging stations) may be available via the federal government or private sector (funding from Exelon).
      (2) LOTS has submitted the order for two (2) electric vehicles to the Michigan Department of Transportation. IDOT promoted this relationship, as it does not currently have electric vehicles on its state vehicle contract, although they will likely add EVs in the near future.

   f) **IDOT is approving transfer of three (3) used minivans to LOTS**
      i) Three (3) Minivans will be coming from a non-profit in McHenry County. The non-profit merged with a large healthcare system and will no longer be providing transportation.

   g) **Architectural/Engineering Firm / Oregon facility construction**
      i) Pre-award concurrence has been received from IDOT. Larson and Darby, an architectural firm out of Rockford has been secured for the A&E process.
      ii) Architectural and Engineering firm will provide two (2) design options for Oregon facility
      iii) This project is part of LOTS application under REBUILD Round 1

   h) **Architectural/Engineering Firm / Addition to Dixon Facility**
      i) Statement of Qualifications for hiring of an Architect/Engineer was published in local newspapers; responses were required to be submitted by 4PM last Friday (2/3/2023).

ii) Project includes development of new offices at Reagan Transit Center and secured file room/storage room. Geothermal and Solar technologies will be incorporated into complex
iii) This project is part of LOTS application under REBUILD Round 2

i) City of Rochelle Feasibility Study / Technical Assistance Grant (Awarded) from IDOT
  i) Public Notice for the hiring of Senior Consultant for TA/Rochelle will be published in the near future. Two-year grant for the City of Rochelle and the feasibility of developing a fixed route for public transportation in the Hub City.

j) City of Dixon Feasibility Study / Technical Assistance Grant (Awarded) from IDOT
  i) Executed contract for $79,000 grant has been completed
  ii) Two-year grant to complete feasibility study for fixed route in Dixon

2) OTHER DEVELOPMENTS IN THE LOTS SYSTEM
  a) Video Surveillance Cameras in Buses
    (1) 14 buses and 2 minivans have had video surveillance cameras installed in them
      (a) Buses have 4 cameras on each
      (b) Minivans have 2 cameras on each
      (c) Operational staff will be able to view the video surveillance system via a cloud hosted website
      (d) An alert button next to the steering wheel allows Drivers to inform Dispatch of any issues arising on the bus/minivans

  b) Safety and Security Plan / LOTS
    (1) For most of 2022, LOTS has been collaborating with U.S. Department of Homeland Security on a revision of the transit system's Safety and Security Plan (SSP)
      (a) In June, 2022, LOTS hosted a table top exercise with Homeland Security as well as local law enforcement, fire and emergency management staff
      (b) Revisions are completed and received official approval in October.

3) OPERATIONAL AND CAPITAL RELATED DEVELOPMENTS
  a) REBUILD Round 3
    i) Two proposals were submitted to IDOT on July 29th
    ii) IDOT announced that Lee County/LOTS will receive $62,500 for the purchase of 2 service vehicles
    iii) The original proposal included the following:
      (1) Add 72-feet onto the existing bus barn at Reagan Transit Center,
        (a) This will provide for an additional twelve (12) slots for buses
      (2) Add another bay onto the existing mechanical building
      (3) Purchase service vehicles including one for maintenance

  b) Capital Funding / REBUILD Round 1
    i) Application includes Construction of new Oregon location
    ii) Furnishings and equipment for Oregon facility
    iii) Implementation of video surveillance cameras into 17 of LOTS' buses and minivans (completed)
    iv) Three (3) new buses (Ford transit type vehicles)

  c) Capital Funding / REBUILD Round 2
    (1) Notice of State Award being processed by IDOT
    (2) LOTS Proposal will allow for the following:
      (a) Two electric vehicles for use in the LOTS system
      (b) Three (3) new offices at Reagan Transit Center and secured file room/storage room
      (c) Develop new Conference Room between Reagan Transit Center and Mechanical Bay
      (d) Geothermal and Solar technologies will be incorporated into complex